RESOLUTION

No. 84-2020

Date: October 20, 2020

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of September 2020 and Health Benefits and Dental Benefits transfers for October 2020; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated October 20, 2020 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT:

Payroll Account

Net Payroll:

\$208,406.81

ACCOUNT:

Tax Deposit Account

Total:

\$88,458.90

ACCOUNT:

Health Benefits Contribution Employer

Total Transfer:

\$118,544.12

ACCOUNT:

Health Benefits Contribution Employee

Total:

\$4,528.04

ACCOUNT:

Dental Benefits

Total Transfer:

\$4,299.43

RESOLUTION

No. 84-2020

Date: October 20, 2020

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT:

PERS and Contributory Insurance

Total Transfer:

\$30,475.52

ACCOUNT:

Operating Account

Total:

\$358,239.59

ACCOUNT:

General Improvement Account

Total:

\$299,490.34

SECRETARY

CHAIRMAN

RECORDED VOTE:

Bonagura	Duch	Jordan	Kelaher	Lo Jacono	Mongolli	0-4-		
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RESOLUTION

No. 85-2020

Date: October 20, 2020

AMENDMENT TO THE 2020 AUTHORITY CAPITAL BUDGET

WHEREAS, the Northwest Bergen County Utilities Authority's 2020 Capital Budget was adopted on the 12^{th} day of December 2019; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the Authority's Capital Budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership; and

WHEREAS, the Authority's Administration has reviewed the status of its 2020 capital projects and determined that an amendment is required to reduce and reallocate the overall 2020 Capital Budget to projects of greater priority to the Authority and Authority's sewer system; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following amendments be made to the Capital Budget of the Northwest Bergen County Utilities Authority for its year ending December 31, 2020:

Funding Source	<u>From</u>		<u>To</u>
Unrestricted Net Position Utilized	\$ 560,000	\$	310,000
Renewal & Replacement Reserve	\$ 781,000	,	,
Debt Authorization	\$ 4,550,000		770,000
Capital Grants	\$ 4,330,000	\$	3,730,000
Other Sources	\$ 200	\$	-
Total Funding Source:	\$ 5,891,000	\$	4,810,000
Annual Budget Appropriation			
Wastewater Pump Station Improv.	\$ 3,600,000	\$	2,600,000
Wastewater Treatment Plant Improv.	\$ 950,000	\$	950,000
Incinerator Repairs	\$ 50,000	\$	330,000
Collection System Gravity Main Repairs	\$ -	\$	
Collection System Expansion	\$	\$	-
Pump Station PLC Replacement	\$ 120,000	Ś	60,000
Upgrade Operating Building Interior	\$ 150,000	\$	00,000
Refinish Superintendent's Office	\$ 50,000	\$	50,000
Replace Aeration Tank Flow Meters & Valves	\$ 200,000	\$	155,000
Fiber Optic Pump Station Installations	\$ 186,000	\$	100,000
Complete RAS Pump VFD Installations on Final Tanks	\$ 75,000	\$	75,000
Purchase Trailer-Mounted Boom Lift/Scissor Lift	\$ 55,000	\$	55,000
Pump Replacementat HHK & GRPS (2 pumps)	\$ 80,000	Ś	80,000
Upgrade Pump Station Lighting Including Wet Wells	\$ 60,000	\$	80,000
Replace Old Body Truckbeds w/ Utility Beds on 3 trucks	\$ 40,000	\$	40,000
Thickener Scrubber Upgrade to Fully Automated & Winterize	\$ 30,000	\$	40,000
Replace Plant Water Pumps VFDs, Upgrade transformers	\$	\$	30,000
Upgrade Polymer Room Electrical Cabinets, Automate Polymer System	\$	\$	25,000
Replace Federal Electrical Sub-Panels left throughout Plant	\$	\$	23,000
Upgrade and replace PLCs and CSS in Primary Building, Simplify Wiring	\$	\$	
Aeration Blower Replacement & Waste Activated Sludge	\$	\$	180,000
Purchase New Vehicles	\$	\$	410,000
	\$ 5,891,000	\$	4,810,000

RESOLUTION

No. 85-2020

Date: October 20, 2020

AMENDMENT TO THE 2020 AUTHORITY CAPITAL BUDGET

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services for certification of the Authority budget so amended.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on October 20, 2020.

SECRETARY

CHAIRMAN

RECORDED VOTE:

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	Bonagura	Bonagura Duch	Bonagura Duch Jordan	Bonagura Duch Jordan Kelaher	Bonagura Duch Jordan Kelaher Lo Iacono	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli Ortega	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli Ortega Plumley

Proposed Capital Budget

Northwest Bergen County Utilities Authority

For the Period

January 1, 2020

to

December 31, 2020

					nding Sources		
				enewa! &			
	Estimated Total		stricted Net	placement	Debt		Other
Mastaviatav Trantinavi	Cost	Posit	ion Utilized	Reserve	Authorization	Capital Grants	Sources
Wastewater Treatment							
See attached Schedule	\$ 4,810,000	\$	310,000	\$ 770,000	\$ 3,730,000		
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Total <i>N/A</i>	4,810,000		310,000	770,000	3,730,000	-	-"
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Total	-		-				
TOTAL PROPOSED CAPITAL BUDGET	\$ 4,810,000	\$	310,000	\$ 770,000	3,730,000	\$ - \$	

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

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	For the Period	Northwest Bergen County Utilities Authority For the Period Legislated 1900	nty Utilities Author	īţ
		January 1, 2020	2	
			Fund	Funding So
	Estimated	Unrestricted Net	Renewal &	
Ostewater Treatment	Total Cost	Position Utilized	Reserve	Auth
Wastewater Pump Station Improvements (S340700-15)	000 003 03			
Wastewater Treatment Plant Improvements (S340700-16)	\$2,800,000			v>
Incinerator Repairs	000,0000	Ç		
Collection System Gravity Main Repairs (S340700-19)	2 8	D¢.		
Collection System Expansion	S. 5			
Pump Station PLC Replacement	260 000		000	
Upgrade Operating Building Interior	000,000		000'09¢	
Refinish Superintendents Office	0¢		20	
Replace Aeration Tank Flow Meters and Valves	¢15E 000		000'055	
Fiber Optic Pump Station Installations	\$100,000		\$155,000	
Complete RAS Pump VFD Installations on Final Tanks	000,0015		\$100,000	
Purchase Trailer-Mounted Boom Lift/Scissor Lift	000,575		\$75,000	
Pump Replacement at HHPS and GRPS (2 pumps)	000,684	000,685		
Upgrade Pump Station Lighting Including Wet Wells	05	000,000		
Replace Old Body TruckBeds with Utility Beds on Three Trucks	240 000	0¢ 000 000		
Thickener Scrubber Upgrade to Fully Automated and Winterize	0\$	000,014		
Replace Plant Water Pumps VFDs, Upgrade transformers	000 025	000 065		
Upgrade Polymer Room Electrical Cabinets, Automate Polymer System	990,354	מסטיטפיר		
Replace Federal Electric Sub-Panels left throughout Plant	000,624	000,824 \$25,000		
Upgrade and replace PLCs and CSS in Primary Building, Simplify Wiring	8.5	04		
Purchase New Vehicles	\$410,000	000 000		
Aeration Blower Replacement & Waste Activated Sludge	\$180,000	000,086	\$330,000	

Debt Other
Authorization Capital Grants Sources

Funding Sources
Renewal & Debt
Replacement Debt
Reserve Authorization

\$2,600,000 \$950,000

December 31, 2020

\$330,000	\$770,000
\$80,000	\$310,000
\$410,000 \$180,000	\$4,810,000

Total

\$0

\$0

\$180,000 \$3,730,000

5 Year Capital Improvement Plan

Northwest Bergen County Utilities Authority

For the Period

January 1, 2020

to

December 31, 2020

		·		Fiscal Year Beginn	ing in		
Wastewater Treatment	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
See attached Schedule Type in Description Type in Description Type in Description	\$ 18,441,000 - -	\$ 4,810,000 \$	2,571,000 \$	5,210,000 \$	300,000 \$	5,550,000	
Total	18,441,000	4,810,000	2,571,000	5,210,000	300,000	5,550,000	
N/A			2,0.2,000	3,210,000	300,000	3,330,000	
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Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

18,441,000

Type in Description Type in Description Type in Description Type in Description Total

TOTAL

4,810,000 \$ 2,571,000 \$

5,210,000 \$

300,000 \$ 5,550,000 \$

5 Year Capital Improvement Plan Funding Sources

Northwest Bergen County Utilities Authority

For the Period

January 1, 2020

to

December 31, 2020

							nding Sources		
	Est	timated Total		estricted Net		lenewal & placement	Debt	n Canital Grants	
Wastewater Treatment	_	Cost	Pos	ition Utilized		Reserve	Authorization	Capital Grants	Other Sources
See attached Schedule	\$	18,441,000	\$	1,570,000		001.000	Ć 15 000 000		
Type in Description	Y	10,441,000	٦	1,570,000	Þ	991,000	\$ 15,880,000		
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Total	-	18,441,000		1,570,000	_	991,000	15 000 000		
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TOTAL	Ċ	19 441 000	\$	1 570 000	_	- 004 000	-	_	
	<u></u>	18,441,000	>	1,570,000	\$	991,000	\$ 15,880,000	\$ -	\$ -
Total 5 Year Plan per CB-4 Balance check	\$	18,441,000							

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

RESOLUTION

No. 86-2020

Date: October 20, 2020

NEW HIRE - GERARD MCNERNEY, JR. AS PLANT OPERATOR

WHEREAS, there presently exists a need for a Plant Operator; and

WHEREAS, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority that Gerard McNerney, Jr. be employed as a Plant Operator effective October 5, 2020 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that Gerard McNerney, Jr. be employed as a Plant Operator effective October 5, 2020 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

CHAIRMAN

SECRETARY

Recorded Vote:

Bonagura	Duch	Jordan	Kelaher	Lo Iscono	Mongelli	0-4	71	
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	Bonagura	Bonagura Duch	Bonagura Duch Jordan	Bonagura Duch Jordan Kelaher	Bonagura Duch Jordan Kelaher Lo Iacono	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli Ortega	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli Ortega Plumley

RESOLUTION

No. 87-2020

Date: October 20, 2020

AUTHORIZATION TO ENTER INTO SHARED SERVICES AGREEMENTS RELATED TO SANITARY SEWER CLEANING AND CCTV INSPECTION SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-4 allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units;

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") operates and maintains the necessary vehicles and equipment to provide sanitary sewer cleaning and CCTV Inspections services to local units (as defined by N.J.S.A. 40A:65-3); and

WHEREAS, the Authority desires to enter into Shared Services Agreements with local units to provide the aforementioned services; and

NOW THERFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

- 1. The Authority is hereby authorized to enter into shared services agreements related to the providing of sanitary sewer cleaning services and CCTV inspection services to other local units for the calendar years 2021 and 2022.
- 2. The Authority's Executive Director is hereby authorized to execute any such agreement on behalf of the Authority.
- 3. This resolution shall take effect immediately upon adoption.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on October 20, 2020.

SECRETARY

CHAIRMAN

	Bonagura	Duch	Jordan	Kelaher	Lo Iacono	14 111			
Offered				redunct	Lo facollo	Mongelli	Ortega	Plumley	Kasparian
Seconded									
Aye		1							
Nay		-		~			V		1
Absent									
Abstain		-						V	
Recuse									

RESOLUTION

No. 88-2020

Date: October 20, 2020

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ARCHITECTURAL SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

ARCHITECTURAL SERVICES

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on October 2, 2020; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of October 14, 2020 from the following Individuals/Firms:

- LAN Associates Midland Park, NJ
- Stonewater Architecture, LLC Colonia, NJ
- RSC Architects Hackensack, NJ
- Settembrino Architects Red Bank, NJ
- PS&S, LLC Warren, NJ
- DMR Architects Hasbrouck Heights, NJ
- ThinkForm Design Architects, LLC Hopewell, NJ
- Environetics Group Architects, PC Englewood Cliffs, NJ

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed architectural services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; (iv) other factors demonstrated to be in the best interest of the Authority; and (v) Ability to provide scope of services as described in Section 2 of the Request for Qualifications; and

RESOLUTION

No. 88-2020

Date: October 20, 2020

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF ARCHITECTURAL SERVICES

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

- 1. The Authority hereby designates the following individuals/firms as qualified to provide architectural services to the Authority:
- LAN Associates Midland Park, NJ
- Stonewater Architecture, LLC Colonia, NJ
- R\$C Architects Hackensack, NJ
- Settembrino Architects Red Bank, NJ
- P\$&S, LLC Warren, NJ
- DMR Architects Hasbrouck Heights, NJ
- ThinkForm Design Architects, LLC Hopewell, NJ
- Environetics Group Architects, PC Englewood Cliffs, NJ
- 2. This Resolution shall take effect immediately upon adoption.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on October 20, 2020.

SECRETARY

CHAIRMAN

Recorded Vote:

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Bonagura	Duch	Jordan	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
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	Bonagura	Bonagura Duch	Bonagura Duch Jordan	Bonagura Duch Jordan Kelaher	Bonagura Duch Jordan Kelaher Lo Iacono	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli Ortega	Bonagura Duch Jordan Kelaher Lo Iacono Mongelli Ortega Plumley

RESOLUTION

No. 89-2020

Date: October 20, 2020

RETENTION OF ARCHITECT PURSUANT TO N.J.S.A. 19:44A-20.4

WHEREAS, the Northwest Bergen County Utilities Authority (the "Authority") has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.7 with respect to the retention of the following professional:

ARCHITECT

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on October 2, 2020; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of October 14, 2020; and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that (i) possessed the professional, financial and administrative capabilities to provide the proposed architectural services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, by Resolution 88-2020 the Authority identified a number of Architectural Firms as qualified to perform Architectural Services required by the Authority; and

WHEREAS, the firm of RSC Architects (the "Firm") was determined to be highly qualified and eminently capable of providing Architectural Services to the Authority; and

WHEREAS, the Authority has determined that it is in its best interest to retain the firm of RSC Architects to provide Architectural Services as set forth in this Resolution; and

WHEREAS, the services rendered on behalf of the Authority may include but are not limited to:

RESOLUTION

No. 89-2020

Date: October 20, 2020

RETENTION OF ARCHITECT PURSUANT TO N.J.S.A. 19:44A-20.4

- Review documents of existing structures and land of proposed project areas.
- Evaluate condition of existing structures and land of proposed project areas.
- Provide a review of which walls in the existing area are load bearing.
- Create a schematic design for the construction of proposed projects.
- Provide a cost estimate of proposed projects.
- Provide a project schedule.

WHEREAS, services rendered on behalf of the Authority will be billed based upon the Firm's Hourly Billing Rates attached to this Resolution at a not-to-exceed cost of \$25,000 for the services described above; and

WHEREAS, the Authority's Certifying Finance Officer has certified that funds are available for the award of a professional services agreement with the Firm.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

- 1. The Authority hereby retains RSC Architects to provide architectural services commencing on the date of this resolution through December 31, 2021.
- 2. The Authority shall enter into a professional services agreement for the aforementioned for execution and delivery by the Authority and the professional, with compensation to the professional at the Firm's Billing Rates, in an amount not to exceed \$25,000.
- 3. In the event that the Firm anticipates it will exceed the amount set forth above, it shall seek further authorization from the Authority at such time.
- 4. The Certifying Finance Officer's Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
- 5. Notice of the contract award shall be advertised in accordance with applicable law.
- 6. This Resolution shall take effect immediately upon adoption.

RESOLUTION

No. 89-2020

Date: October 20, 2020

RETENTION OF ARCHITECT PURSUANT TO N.J.S.A. 19:44A-20.4

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on October 20, 2020.

SECRETARY

CHAIRMAN

RECORDED VOTE:

	Bonagura	Duch	Jordan	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	V
Offered						- Gran	Onega	1 Iditiley	Kasparian
Seconded		1	- V						
Aye			-1						
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Absent									
Abstain						~		~	
Recuse									

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

DESCRIPTION:	Architectural Services for
VENDOR:	RSC Architects
AMOUNT:	\$25,000
ACCOUNT NO.:	7000/6610

Date: October 20, 2020

James Roundo, Certifying Finance Officer

RESOLUTION

No. 90-2020

Date: October 20, 2020

AUTHORIZATION FOR PAYMENT OF BILLS FOR NOVEMBER 2020

WHEREAS, it has been determined by the Commissioners of the Northwest Bergen County Utilities Authority (the "Authority") that the Work Session and public meeting scheduled for November 10, 2020 may be canceled; and

WHEREAS, the Authority's bills are approved for payment at its monthly meeting and the Authority has a need to provide for the consistent and regular payment of its bills for the month of November; and

WHEREAS, the Commissioners wish to provide a mechanism for the payment of November bills as set forth below.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

- 1. The Executive Director and Administrative Assistant are directed to prepare the bill list (including but not necessarily limited to payroll, tax deposits, health benefits contributions, dental benefits, PERS and Contributory Insurance, operating account and general improvement account) in the ordinary course for payment and circulate such list to each Commissioner by November 5, 2020; and
- 2. Unless any Commissioner has an objection to a specific payment or requires further discussion on payment of a bill(s), then such bill(s) shall be excluded from payment and the Commissioners authorize payment of the remainder bills on or after November 11, 2020.

RESOLUTION

No. 90-2020

Date: October 20, 2020

AUTHORIZATION FOR PAYMENT OF BILLS FOR NOVEMBER 2020

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on October 20, 2020.

SECRETARY

CHAIRMAN

Recorded Vote:

	Bonagura	Duch	Jordan	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
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Seconded									
Aye									
Nay	1			- V		1	/		
Absent						2			
Abstain									
Recuse									